

## Rakhine NFI Cluster Coordination Meeting

### Minutes

Date: 12 November 2014

Time: 15.00 hrs

Venue: UNHCR Office, Sittwe, Rakhine State

Participants: UNHCR CCCM / NFI, LWF, Age, DRC, RI, MAUK & OCHA (10 pax. in total)

Agenda item	Discussion	Action/Actor	Due date
1. Introductions	Meeting opened by NFI Cluster Coordinator.		
2. Review, correction and acceptance of minutes from previous meeting, 15 October, 2014	Everyone reviewed the minutes and all accepted the minutes.		
3. Actions from previous minutes	<p><b><u>Assistance Cards in Camps</u></b></p> <ul style="list-style-type: none"> <li>• <b>DRC</b> explained the idea of the assistance cards in camps because agencies did not share any information about their distributions to DRC, the CMA, making monitoring very difficult.</li> <li>• The idea is to identify the <i>real</i> IDPs living inside the camps versus economic IDPs, with the help of community leaders and CMCs by providing assistance cards.</li> <li>• There will be two kinds of cards for IDPs; one is household card (already exists) and the other is an assistance card. Both DRC and LWF will use assistance cards.</li> <li>• They will try to identify the best way for assistance cards with other partners and will implement as a pilot in one camp, sharing the information to partners.</li> <li>• <b>MAUK</b> mentioned that if IDPs in different locations have different kind of assistance cards with different colours depending on the location, it will be very helpful. IDPs used to complain about distributions to MAUK because they don't have clear assistance cards.</li> </ul>		

	<ul style="list-style-type: none"> <li>LWF explained that they already have the household cards for IDPs and just need to include the information on assistance, and will share it to partners. The aim is for every agency have clear and accurate beneficiary lists.</li> </ul>	DRC and LWF will work together on this card, including IOM / SCI.	ASAP
<b>4. Operational matters-reports from partners</b>			
<b>DRC</b>	DRC hopes that their NFI kits will be stored at UNHCR warehouse in Sittwe when their Yangon office delivers; details being worked out at Yangon level. NFI SOPs need to be developed in DRC managed camps with the support of UNHCR and partners, i.e. sharing information to CMAs about distribution and number of specific groups by the partners. Sharing information about pre distribution plan to CMAs is really good for doing post distribution monitoring and awareness campaign activities in the camps. DRC also mentioned that IDPs are asking for clothes. Hygiene kits distribution was stopped since last six, seven month ago.	DRC will update	ASAP
<b>LWF</b>	LWF had meeting with CMCs in Thae Chaung, Nget Chaung and Ah Nauk Ywe camps about the winterization items. Tailoring training is on process and they (LWF) are waiting UNHCR response for funding.	LWF will update	ASAP
<b>MAUK</b>	MAUK mentioned that they are facing some challenges in distribution of NFIs. They also asked suggestions from partners about a planned distribution of 8,185 children clothes starting from November to December 2014 in seven locations (Dar Paing, Baw Du Pha 1&2, Ohn Taw Gyi-north, Ohn Taw Gyi-South, Thet Kel Pyin, and Maw Ti Nya). They also plan to distribute children clothes in two villages (Thar yar Gone and Kalamaw Ali) in Sittwe rural. The Cluster strongly advised MAUK to have bilateral meetings with each of the CMAs and FPs in the camps where they plan these distributions PRIOR to this occurring. They will get support from respective CMAs about vulnerable cases. They also shared the information that they had already finalized plans to conduct sewing skills training and will start from January, 2015. About 112 women will receive sewing machines and some supported money for clothes.	UNHCR will share the contact lists of CMAs. MAUK to meet with DRC, LWF & SCI. CMAs will share the information. MAUK will share the criteria of beneficiaries to CMAs.	ASAP  ASAP
<b>5. AOB</b>	<ul style="list-style-type: none"> <li>UNOCHA mentioned the fire wood issues in Myebon; it is <i>still</i> a concern.</li> <li>CCCM Cluster Lead noted that Edward Benson, CCCM/NFI/Shelter National Cluster Coordinator will run the meeting after her departure. Her replacement is due to arrive week of 12 January, 2015.</li> </ul>		
<b>6. Next meeting</b>	Next meeting will likely be 10 December, 2014, 3pm at UNHCR.		